[YOUR FULL NAME]

Cell: [08X XXX XXXX]
Email: [you@email.com]
Location: [Area, City]
Licence: [Code B / None] | Transport: [Own / Public]
Availability: [Immediately / 2 weeks' notice]

Profile
[Qualified/experienced] carpenter with [X] years' experience in [roofing carpentry / shuttering / joinery & fitment]. Comfortable working from measurements and basic drawings, using hand tools and power tools safely, and finishing work to a neat standard. Known for good set-out, clean cuts, and keeping to deadlines on site.

Key skills & tools

- Roofing carpentry: rafters, battens, fascias/soffits, timber framing (where required)
- Shuttering/formwork: assemble and brace shutters, strip and clean panels, prepare for re-use
- Joinery/fitment: hang doors, fit locks/handles, install skirtings and shelving, fit cupboards
- Finishing: sanding, edging, seal/varnish touch-ups, snag lists
- Tools: tape measure, square, level, clamps, chisels, planes; circular saw, drill/impact, jigsaw, router; nail gun (if applicable)
- Safety: PPE, safe tool use, clean work area, manual handling

WORK EXPERIENCE

Carpenter — [Company/Contractor Name], [City]
[Month YYYY] – [Month YYYY or Present]

- Built and installed timber items on residential sites including [doors/frames/skirtings/ceilings/cupboards] to spec.
- Measured and marked accurately, cut materials with circular/table saw (where available), and checked fit before final fixing.
- Read basic drawings and followed site measurements to keep set-out consistent across rooms/levels.
- Installed hardware (hinges, locks, handles, runners) and completed snag items before handover.
- Maintained tool safety, PPE compliance, and kept the work area clean to reduce accidents and rework.

Shuttering Carpenter / Carpenter Assistant — [Company/Contractor Name], [City]
[Month YYYY] – [Month YYYY]

- Assisted with shuttering/formwork by assembling panels, bracing/props, and checking alignment with level.
- Stripped shutters after pour, cleaned panels, and stacked materials for re-use to reduce waste.

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- Supported foreman with material loading, tool setup, and keeping the work area organised.

EDUCATION & TRAINING

- [Trade Test: Carpenter] — [Centre/SETA/College], [Year]
- [NC(V) / NQF / N2–N4 / Technical Matric] — [College/School], [Year]
- Short courses (if any): [Working at Heights / First Aid / OHS Rep / Hand & Power Tools], [Year]

REFERENCES

[Supervisor Name] — [Company] — [Cell]
[Supervisor Name] — [Company] — [Cell]

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