# [Your Name Surname]

Cell: [0XX XXX XXXX]
Email: [name@email.com]
Location: [Township/Suburb, City]

## Profile

Entry-level community health worker candidate based in [area], with volunteering experience in community outreach and client support. Comfortable with home visits, respectful communication and following instructions from a supervisor. Strong local area knowledge and able to support clinic referrals, follow-ups and accurate record keeping. Languages: [list your languages].

## Key skills

- Community outreach and health education (basic)
- Home visit support: check-ins, follow-ups, appointment reminders
- Referral support: helping people get to the right clinic/service point
- Confidentiality and professional boundaries
- Admin: registers, lists, WhatsApp coordination, basic filing
- Empathy, patience and clear communication

## Community / volunteering experience

**Volunteer (Outreach / Care Support)** — [Church/NGO/Clinic Project], [City]
[Month Year] – [Month Year]

- Assisted with community support activities such as checking in on elderly or chronic clients and encouraging clinic follow-ups.
- Helped facilitate health information sharing (hygiene, nutrition, medication reminders) using pamphlets and supervisor guidance.
- Captured names/contacts on attendance registers and compiled follow-up lists for the coordinator.
- Escalated urgent concerns to the team leader (for example: missed medication, no food at home, unsafe living conditions).

## Additional experience

**[Job title]** — [Employer], [City]
[Month Year] – [Month Year]

- [Customer service/admin/fieldwork duty that proves reliability, communication, punctuality or reporting]

## Education

**Matric (NSC)** — [School Name], [Year]

**Short courses**
[Course name] — [Provider], [Year]

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[Course name] — [Provider], [Year]

**Languages**

[List languages and level]

**References**

Available on request (or include 1 volunteer coordinator reference if you have permission).

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