[Your Name]

[Cell number]
[Email address]
[Town/City, Province]
[Portfolio link - Instagram/Google Drive/Canva]
[Optional: WhatsApp Business number]

PERSONAL STATEMENT

Nail technician with experience in gel overlays, gel polish, acrylic extensions (tips), soak-offs, and basic nail art. Work neatly with a focus on prep, retention, and client comfort. Follow a consistent hygiene routine for tools and work surfaces, and communicate clearly about pricing, timing, and aftercare. Available for shifts, Saturdays, and month-end peak days.

KEY SERVICES

- Gel overlays and gel polish application
- Acrylic tips, infills, and removals
- Manicures: cuticle care, shaping, buffing
- Pedicures: soak, exfoliation, callus care, polish/gel finish
- Basic nail art: French, ombré, simple designs, chrome (examples in portfolio)
- Repairs: broken nail fixes and lifting checks

HYGIENE AND WORK STANDARDS

- Clean and disinfect station before and after each client
- Disinfect metal tools between clients and store in a clean container
- Use single-use files/buffers where required and dispose after use
- Keep products sanitised, closed, and neatly organised to avoid contamination

WORK EXPERIENCE

Nail Technician — [Salon/Spa Name], [City]
[Month Year] – [Month Year]

- Performed gel overlays, gel polish sets, basic acrylic tips, and soak-off removals for walk-ins and booked clients
- Consulted clients on shape, length, and design, and provided clear aftercare guidance
- Managed time slots to reduce delays during peak periods (weekends and month-end)
- Kept tools and station clean and followed salon hygiene procedures
- Assisted with product stock checks and kept work area tidy

Beauty Assistant / Reception (Part-time) — [Business Name], [City]
[Month Year] – [Month Year]

- Handled bookings and client messages (calls and WhatsApp)
- Captured basic client details and supported daily opening/closing routines

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- Helped maintain a clean reception and treatment area

TRAINING AND COURSES

- [Nail Technology Course] — [Training Provider], [Year]
- [Gel / Acrylic Workshop] — [Provider], [Year]
- [Hygiene / Salon Standards short course] — [Provider], [Year] (if applicable)

PORTFOLIO

[Portfolio link] (include clear photos: close-ups, different shapes, different colours, before/after where possible)

REFERENCES

[Referee Name] — [Role], [Business]
[Cell number] | [Relationship, e.g. Salon manager]

[Referee Name] — [Role], [Business]
[Cell number] | [Relationship]

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