

[Your Full Name]

[Suburb, City], [Province]

[Cell number] · [email@example.com]

Languages: [English, isiZulu]

PROFILE

Friendly and reliable entry-level cashier and sales assistant. Comfortable helping customers, handling cash carefully and keeping shelves neat and stocked. Punctual, calm under pressure and available for weekends, public holidays and month-end shifts.

KEY SKILLS

- Customer service (helping customers find products, answering questions)
- Cash handling and giving correct change
- Shelf packing and stock rotation (FIFO)
- Keeping counters and displays clean and neat
- Teamwork and following instructions
- Timekeeping and reliability

EXPERIENCE

Shop Assistant (Family Business) – [Shop name], [Town]

[Year] – [Year], weekends

- Served customers, packed items and kept the counter area clean.
- Received deliveries, packed shelves and rotated stock.
- Handled cash sales carefully and reported any shortages to the owner.

Event Usher (Temporary) – [Event or company name], [Town]

[Month Year]

- Directed guests, answered questions and helped manage queues at a busy event.

EDUCATION

National Senior Certificate (Matric) – [School Name], [Province]

Completed: [Year]

CERTIFICATES

[Computer skills short course] – [Provider], [Year]

REFERENCES

Available on request.