

[Your Name Surname]

[Suburb, City]

[07X XXX XXXX]

[you@email.com]

Languages: [English, isiXhosa, Afrikaans, etc.]

Availability: [Evenings and weekends / Full time]

Notice period: [Immediate]

PROFILE

Hardworking entry-level candidate looking for a first waiter role. I'm confident speaking to customers, quick to learn and available for evenings, weekends and public holidays. I enjoy working in a team, follow instructions carefully and take pride in keeping a clean, organised work area.

KEY SKILLS

- Customer service and communication (friendly greeting, listening, confirming details)
- Handling pressure (staying calm, working fast, asking for help when needed)
- Numeracy and accuracy (giving change, adding totals, double-checking orders)
- Teamwork (supporting others, sharing tasks, being dependable)
- Cleanliness and hygiene (tidying, washing up, following rules)

EXPERIENCE

[Volunteer / Part-time / Informal work] - [Organisation or Area], [City]

[Month Year] - [Month Year]

- Helped with serving, packing and assisting customers during [event / market / school function].
- Handled small payments and kept records accurate (cash or EFT where applicable).
- Kept the area clean and followed instructions from supervisors.

School / College project

- Worked in a group to plan and deliver [event or project], meeting deadlines and communicating clearly.

EDUCATION

Matric / In progress - [School Name], [Town/City], [Year]

Subjects: [Business Studies, Hospitality Studies, Consumer Studies, etc.]

REFERENCES

[Teacher / Coach / Community leader Name]

[Cell number] · [Email]

[Neighbour / Family friend (professional) Name]
[Cell number] · [Email]